

MASTER PROGRAMME FOR LIFELONG LEARNING IN SPECIALIZATION IN ORTHODONTICS

2024-25 VALENCIA

PLACE RESERVATION FEE	REGISTRATION FEE	TUITION FEES	TOTAL FEES
€4400	€2200	€15,400	€22,000
ALUMNI DISCOUNT	10%*		

*Those who have previously completed a bachelor's degree or diploma at the CEU Cardenal Herrera University are eligible for a 10% discount. The discount will be applied to the tuition fees.

FORM OF PAYMENT

PLACE RESERVATION: You can reserve your place by paying the place reservation fee either online using a credit card, commission-free, or via a payment voucher which will be generated for you on admission and which you can then use to pay at a bank. The place reservation fee will only be refunded if the applicant is unable to comply with the admission requirements.

Please note: this fee is paid separately from the tuition fees, meaning that the fee is non-refundable even if the applicant does not complete the enrolment process. This does not affect the applicant's right to a cooling-off period, as established by law in Spain (*derecho de desistimiento*).* The applicant may exercise this right by filling in [this form](#) or by writing an email to this effect to unidaddeposgrado@uchceu.es.

REGISTRATION FEE: For this fee, a direct debit will be made to the account specified by the student in the second half of October.

TUITION FEES: The tuition fees will be split into 8 monthly instalments, starting in November and ending in June. A direct debit will be made to the account specified by the student on the first day of each month.

VALIDATION, ADAPTATION AND RECOGNITION OF CREDITS:

- In the case of those students who request the validation/recognition of credits with regard to previous university studies other than those which enable access to master's degree programmes, a fee of €500 adaptation fee will be payable, in addition to 25% of the cost of the credits that are recognized. The same fee and percentage will be applicable in the case of recognition of prior learning in employment or professional experience.
- In the case of those students who request the validation/recognition of credits corresponding to the same studies undertaken at another university, a fee of €500 will be payable for the adaptation of their student records and credit recognition. No further fees will be charged in this respect, regardless of the number of credits that are recognized.
- If the courses or programmes concerned have been undertaken at universities which form part of the Fundación Universitaria CEU San Pablo, then no fees will be payable in this respect. Please contact the General Secretary's Office for information regarding deadlines, as no applications will be accepted after such deadlines have passed.

PLEASE NOTE THE FOLLOWING:

- By enrolling at the University, students undertake to pay all the corresponding student fees specified above. When enrolling, either fully or conditionally, the student consents to and accepts the fact that teaching, tutorials, practical training and assessment may take place in person or in a distance-learning format, when the latter is directly or indirectly required by the decisions taken by the authorities. The obligation to meet these payments in their entirety will remain in place, even if, for reasons beyond the University's control, some of the activities which form part of the degree programme cannot take place in the form originally planned at the beginning of the academic year. In such a case, the University will undertake to ensure that the activities affected are rescheduled where possible, taking into account the best interests of each student and the relevant academic criteria.
- The CEU Cardenal Herrera University will not provide any official academic documentation to any student if he or she has not satisfied all of his or her financial commitments to the University. If a student does not make, when due, one or other of the appropriate payments described here, then the University may limit his or her access to the intranet/virtual campus.
- The place reservation fee, registration fee and any fees for the recognition of credits are charged separately from the tuition fees and are therefore non-refundable, except as described in The Administrative and Financial Regulations for Postgraduate Programmes, available on the University's website (<https://www.uchceu.es/docs/normativa/normas-administrativas-economicas-posgrado.pdf>).
- Any student already enrolled at the CEU Cardenal Herrera University who wishes to withdraw must duly notify the University's General Secretary's Office of this intention by sending an email to this effect to bajas@uchceu.es. Once lectures have begun, withdrawals will take effect for financial purposes on the date that the next instalment of fees becomes due. No withdrawals after 30th April of each academic year will have an effect for financial purposes. A student who has withdrawn from a study programme may re-enrol on that programme in the following academic year, but any payments made during the year of their withdrawal will not be discounted from those due for the new academic year.
- Those students who are unable to pass a course or courses during the year will be liable for those fees stipulated in The Administrative and Financial Regulations for Postgraduate Programmes when they re-enrol.
- The CEU Cardenal Herrera University reserves the right not to ultimately provide this programme if the number of students enrolled on it is insufficient for the programme to proceed normally. If this occurs, those affected will be notified in good time and any fees that have been paid will be refunded in full.
- Hospitality Pack: by paying an optional fee of €600, applicants whose place of residence is not in Spain can also enjoy the benefits of the Hospitality Pack. The Hospitality Pack is not available to applicants who are resident in Spain at the time they pay the place reservation fee, regardless of the origin of their educational qualifications or their nationality. The Hospitality Pack includes a range of welcome services provided by the University which will facilitate the settling-in process of international students. Additionally, students may also, if they wish, take out private medical insurance offered by the University. Any such insurance contract will not be between the student and the University, but between the student and the insurer, with the University merely acting as a facilitator. *In accordance with Royal Legislative Decree 1/2007, of 16th November, approving the consolidated text of the General Law for Consumer and User Protection, applicants may exercise their right to a 14-day cooling-off period (*derecho de desistimiento*) after payment of the place reservation fee, the moment at which a contract can be said to exist between the applicant and the University.